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2021/22 CONTINUING EDUCATION PROGRAMS   UK Level 2 & Level 3 Equivalency: Ordinary and Advanced Level Subjects with lab courses are taught Online and On-campus				
	Pre-Med is a Future Doctors Pathway and offers pre-medical, mathematics, engineering, and computer science programs for high school students and recent high school graduates re-sitting the classes. The Pre-med program is designed to help the learners satisfy the entry			
Levels 2 & 3   PRE-U PreMedicine Courses A 24-Month Payment Plan is available	requirements for UK Medical Schools. Learners on US SAT Examination, CSEC, and CAPE can also benefit from these preparation courses offered at the ordinary and advanced levels. Priority access is granted to students seeking to enter medical school to study Medicine, Veterinary Medicine, Dentistry, And Biomedicine. The Pre-Medical Program covers two years and is Pearson Edexcel Ordinary and Advanced Level. You can choose any three subjects: biology, Chemistry, English Language, Mathematics and Physics. Also, you'll be preparing for the UK Biomedical Admissions Test (BMAT) or the University Clinical Aptitude Test (UCAT).			
	YEAR 1   Ordinary Level (12 Months) - \$1,300 YEAR 2   Advanced Level (12 Months) - \$1, 500			
	Classes are taught online and on-campus. Final examination fees and online science lab kits are not included in the quoted fees. Final examinations are face-to-face in Kingston and any city in the United Kingdom.			
2020/21 CONTINUING EDUCATION   US High School Equivalency Diploma (GED) taught Online and On-campus				
Levels 2   Continuing Ed	The US High School Equivalency Diploma (GED) is equivalent to, or same as having five (5) CSEC Subjects for college readiness. GED is acceptable			
US High School Diploma (GED)	for employment and college admission in all 50 US States and Canada. GED includes Social Study, Science, Math, and Reasoning Through Language Arts.			
FULL COST   US\$780 Covers The Cost Of Tutoring and the Four (4) Exams	The classes are taught 100% online by GED specialist tutors in the United States and the examinations are taken in person in Kingston, Jamaica, or any city in the United States.			
	Examination results are obtained in 24 hours.			

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2021/22 SHORT PROFESSIONAL PRACTICE CERTIFICATE COURSES		
Professional Practice Certificate In <b>Handling</b> <b>Air Passengers</b> : For Flight Attendants And Airport Terminal Passenger Service Agents   16 Weeks	THIS PROFESSIONAL CERTIFICATE IN AIRLINE AND AIRPORT PASSENGER SERVICES IS TAUGHT ON- CAMPUS ON THE WEEKEND AND ALSO AVAILABLE 100% ONLINE AND DISTANT LEARNING. THE OBJECTIVE OF THIS COURSE IS FOR JOB READINESS AND CAREER ADVANCEMENT. A CERTIFICATE OF COMPLETION IS AWARDED. NO COLLEGE CREDIT HOUR IS AWARDED. COST: \$450	
Professional Practice Certificate In <b>Digital</b> <b>Marketing</b>   16 Weeks	THIS PROFESSIONAL CERTIFICATE IN DIGITAL MARKETING IS TAUGHT 100% ONLINE. LEARNERS WILL GAIN ONLINE MARKETING SKILLS IN SOCIAL MEDIA STRATEGY, PAGE ANALYTICS, BASIC WEB DESIGN, AND SEARCH ENGINE OPTIMIZATION. THE OBJECTIVE OF THIS COURSE IS FOR JOB READINESS AND CAREER ADVANCEMENT. A CERTIFICATE OF COMPLETION IS AWARDED. NO COLLEGE CREDIT HOUR IS AWARDED. COST: \$350	
Professional Practice Certificate In Conversational Spanish: For International Business, AND Travel, Tourism, Hospitality Sectors   16 weeks	LEARN CONVERSATIONAL SPANISH AND GET PREPARED FOR CUSTOMER ENCOUNTERS IN INTERNATIONAL BUSINESS. THE PROFESSIONAL CERTIFICATE IN CONVERSATIONAL SPANISH IS TAUGHT 100% ONLINE. THE OBJECTIVE OF THIS COURSE IS FOR JOB READINESS AND CAREER ADVANCEMENT. A CERTIFICATE OF COMPLETION IS AWARDED. NO COLLEGE CREDIT HOUR IS AWARDED. COST: \$350	
Professional Practice Certificate In Conversational French: For International Business, AND Travel, Tourism AND Hospitality Sectors   16 weeks	LEARN CONVERSATIONAL FRENCH AND GET PREPARED FOR SUCCESSFUL CUSTOMER ENCOUNTERS IN INTERNATIONAL BUSINESS. THIS PROFESSIONAL CERTIFICATE IN CONVERSATIONAL SPANISH IS TAUGHT 100% ONLINE. THE OBJECTIVE OF THIS COURSE IS FOR JOB READINESS AND CAREER ADVANCEMENT. A CERTIFICATE OF COMPLETION IS AWARDED. NO COLLEGE CREDIT HOUR IS AWARDED. COST: \$350	

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# **2021/22 | SHORT PROFESSIONAL PRACTICE CERTIFICATE COURSES** (With Fifteen (15) Transferable Credits Within The University System)

FIFTEEN (15) TRANSFERRABLE COLLEGE CREDITS IN AIM UNDERGRADUATE UNIVERSITY SYSTEMS Professional Practice Certificate In <b>Business Law</b>   16 Weeks	THIS BUSINESS COURSE IS OFFERED DISTANCE LEARNING ONLY. YOUR EXPERIENCES IN THIS UNIT WILL HELP YOU TO UNDERSTAND BETTER THE DIFFERENT AREAS OF LAW THAT ARE APPLIED IN BUSINESS. THE AIM IS TO ENHANCE YOUR UNDERSTANDING OF HOW BUSINESS LAW IS APPLIED IN DIFFERENT BUSINESS SITUATIONS, AND YOU'LL NOT ONLY GAIN KNOWLEDGE OF FUNDAMENTAL BUSINESS LAW BUT WILL EXAMINE THE IMPACT OF THE LAW ON BUSINESS OPERATIONS AND DECISION-MAKING. COST: \$350
FIFTEEN (15) TRANSFERRABLE COLLEGE CREDITS IN AIM UNDERGRADUATE UNIVERSITY SYSTEMS Professional Practice Certificate In Financial Accounting   16 Weeks	THIS BUSINESS COURSE IS OFFERED DISTANCE LEARNING ONLY. THE OVERALL AIM OF THIS UNIT IS TO INTRODUCE STUDENTS TO ESSENTIAL FINANCIAL ACCOUNTING PRINCIPLES AND TECHNIQUES WHICH WILL ENABLE THEM TO RECORD AND PREPARE BASIC FINAL ACCOUNTS. STUDENTS WILL LEARN HOW TO PREPARE ACCOUNTS FOR SOLE TRADERS AND PARTNERSHIPS AS WELL AS LIMITED COMPANIES. <b>COST: \$350</b>
FIFTEEN (15) TRANSFERRABLE COLLEGE CREDITS IN AIM UNDERGRADUATE UNIVERSITY SYSTEMS Professional Practice Certificate In Managing The Customer Experience   16 Weeks	THIS TRAVEL, TOURISM, AND HOSPITALITY COURSE IS OFFERED DISTANCE LEARNING ONLY. YOU'LL STUDY THE DIFFERENT CUSTOMER TOUCHPOINTS WITHIN A SERVICE SECTOR BUSINESS (EG AIRPORT, HOTEL ETC) AND APPLY EFFECTIVE CUSTOMER EXPERIENCE MANAGEMENT TO MAXIMISE THE CUSTOMER EXPERIENCE. COST: \$350
FIFTEEN (15) TRANSFERRABLE COLLEGE CREDITS IN AIM UNDERGRADUATE UNIVERSITY SYSTEMS Professional Practice Certificate In Human Resource Management   16 Weeks	THIS BUSINESS COURSE IS OFFERED DISTANCE LEARNING ONLY. YOU'LL EXPLORE THE TOOLS AND TECHNIQUES USED IN HUMAN RESOURCE MANAGEMENT (HRM) AND LEARN TO APPLY THESE PRINCIPLES AND METHODS TO MAXIMISE EMPLOYEES CONTRIBUTION AND GAIN COMPETITIVE ADVANTAGE FOR THE ORGANISATION. YOU'LL DEVELOP AN UNDERSTANDING OF THE LAW GOVERNING HRM PROCESSES AS WELL AS THE BEST PRACTICES WHICH ENABLE AN EMPLOYER TO BECOME AN 'EMPLOYER OF CHOICE' IN THEIR LABOUR MARKET.

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## **2021/22 | SHORT PROFESSIONAL PRACTICE CERTIFICATE COURSES** (With Fifteen (15) Transferable Credits Within The University System)

FIFTEEN (15) TRANSFERRABLE COLLEGE CREDITS IN AIM UNDERGRADUATE UNIVERSITY SYSTEMS Professional Practice Certificate In Business And The Business Environment   16 Weeks	THIS BUSINESS COURSE IS OFFERED DISTANCE LEARNING ONLY. IT PROVIDES BACKGROUND KNOWLEDGE AND UNDERSTANDING OF BUSINESS ORGANISATIONS, THE FUNCTIONS OF AN ORGANISATION, THE WIDER BUSINESS ENVIRONMENTS IN WHICH ORGANISATIONS OPERATE, AND THE RELATIONSHIPS THAT ORGANISATIONS HAVE WITH THEIR VARIOUS STAKEHOLDERS. COST: \$350
FIFTEEN (15) TRANSFERRABLE COLLEGE CREDITS IN AIM UNDERGRADUATE UNIVERSITY SYSTEMS Professional Practice Certificate in Managing And Running A Small Business   16 Weeks	THIS BUSINESS COURSE IS OFFERED DISTANCE LEARNING ONLY. IT WILL HELP YOU TO BECOME AN ENTREPRENEUR AND SUCCESSFULLY ORGANISE AND RUN AN ENTERPRISING SMALL BUSINESS IN YOUR OWN FIELD OF INTEREST. YOU'LL PICK THE BUSINESS VENTURE AND GAIN UNDERSTANDING OF ENTREPRENEURSHIP, STRATEGIC PLANNING, BUSINESS ORGANISATIONS, MANAGEMENT EFFICIENCY, AND PEOPLE AND OPERATIONS MANAGEMENT IN BUSINESS.
	COST: \$350
TRANSFERRABLE COLLEGE CREDITS IN AIM UNDERGRADUATE SYSTEMS Professional Practice Certificate In Launching A New Venture: Events Planning   Wedding And Party Planning with Menu Development, Business Logistics and Venue Design,   16 Weeks	THIS PROFESSIONAL CERTIFICATE IN LAUNCHING A NEW VENTURE IS TAUGHT100% ONLINE AND DISTANT LEARNING. LAUNCH YOUR OWN PARTY PLANNING AND WEDDING COORDINATING BUSINESS WITH EMPHASIS ON PLANNING, COORDINATING, AND MANAGING BEACH WEDDINGS AND FOR-PROFIT ENTERTAINMENT EVENTS. COST: \$450
FIFTEEN (15) TRANSFERRABLE COLLEGE CREDITS IN AIM UNDERGRADUATE UNIVERSITY SYSTEMS Professional Practice Certificate In Marketing Essentials   16 Weeks	THIS BUSINESS COURSE IS OFFERED DISTANCE LEARNING ONLY. THE UNIT IS DESIGNED TO INTRODUCE YOU TO THE PRINCIPLES OF MARKETING. IT WILL ENABLE YOU TO DEVELOP A BASIC MARKETING PLAN AND EMPLOY THE ELEMENTS OF THE MARKETING MIX IN A BUSINESS TO ACHIEVE FAVORABLE RESULTS FOR COMPETITIVE ADVANTAGE. COST: \$350