

The American Institute Of Management And Science University Group

FINANCIAL AND ENROLMENT AGREEMENT FOR LEVEL 7 STRATEGIC MANAGEMENT

DURATION OF STUDY	NUMBER OF COURSES	FULL PAYMENT	TWO-PART PAYMENTS	THREE-PART PAYMENTS	PER COURSE
Months 1 - 8 = YEAR 1	5	GBP1,400.00	GBP720.00 (X2)	GBP500.00 (X3)	GBP425.00
Months 9-16 = YEAR 2	5	GBP2,000.00	GBP1,020.00 (X2)	GBP700.00 (X3)	GBP425.00
TOTAL	10	GBP3,400.00	GBP3,480.00	GBP3,600.00	GBP4250.00
External Assessment And Diploma Fees Paid To BTEC, Pearson UK	10	GBP520.00	GBP520.00	GBP520.00	INCLUDED

- The Application Fee of \$30 is not included in the quoted tuition. The annual tuition quoted includes £250 holding fee, otherwise called placement deposit. This Holding Fee is ALREADY calculated in the tuition shown.
- The Academic Year has 8 Months Or 2 Semesters. Example: YR 1 September – April; YR 2 May – December; and YR 3 January – August. New Classes Start September (Fall), January (Spring) And May (Summer).
- Tuition quoted is the annual cost of studying distant learning at The American Institute Of Management And Science University Group, the institute which carries out the instruction and internal assessment of the BTEC University Pathway Programs.
- Tuition EXCLUDES retaking classes due to failed courses, supplemental paper, late submission of coursework, or penalty for late payments. The course deadlines, penalties and conditions of passing are in the Assignment Briefs. Late Penalty of \$10 is added every Monday on late payments or outstanding balances after the scheduled and published deadline passed.
- The Level 7 MBA Pathway has ten (10) courses and will take approximately 16-20 months. Students do 2-3 Courses on a Semester. The semester is half of the school year. The school year is eight months.
- External Fee is paid to Pearson, UK for Registration for the BTEC Assessment, award of the Diploma, and Transcript. The external fee is paid within three (3) Months of commencing the program. However, students with financial constraints may pay this anytime within, but no later than the final semester, and with the late fees levied by Pearson.
- The Level 7 Diploma is taught at The American Institute Of Management And Science University Group. Students who complete the Level 7 Diploma will apply for final year/s of the master’s degree at a US or UK University. University Of Northampton is our preferred partner for the MBA top-up. The tuition and fees are directly set by the University. The top-up usually takes just eight (8) months for the MBA degree at a UK University.
- REFUND RULES: Refund Request Forms are available on the enrolment page at www.studyaimusa.org. All Refund requests must be submitted in writing to olivereid@colbournecollege.com before the start of week three of the new College Year. The refund amount is calculated on the annual tuition and not the amount that you deposit. The payment plan that you are using provides the annual tuition used in the refund calculation. The refund period is calculated from the date that the semester started, and not the date that you commenced classes.
- The Refund/Withdrawal Policy specifies that: The £30 Application fee AND £250 Holding Fee are non-refundable and non-transferable. Tuition paid by the student includes tuition and holding fee. Two weeks before the start of the semester and up to the end of week one, 90% of the annual tuition (less the holding fee) is refundable. In week two of the semester, 50% of the annual tuition (less the holding fee) is refundable. At the start of week three of the semester, 0% of the annual tuition is refundable. Example, you are on the two-part payment and requested a refund one week prior to the start of class. The non-refundable portion is: Tuition of £1,400 - £250 (HF) = 1,150 x 10% = £115. You paid £700 – (£250 + £115) = £335 is the Refund. The published Tuition is due before you start the semester at beginning of a new school year.
- SCHEDULE OF PAYMENT FOR STUDENTS ENTERING FALL: Full (July 26); Two (July 26 & December 12); Three (July 26; December 12; & January 26)**
SCHEDULE OF PAYMENT FOR STUDENTS ENTERING SPRING: Full (December 12); Two (December 12; & March 26); Three (December 12; March 26; & May 26)
SCHEDULE OF PAYMENT FOR STUDENTS ENTERING SUMMER: Full (March 26); Two (March 26 & July 26); Three (March 26; July 26; & September 26)
- At end of your program, each additional semester you are charged GBP425 in continuing fee until you have submitted and passed all outstanding coursework, to qualify for the issuance of the Level 7 Diploma.

AGREEMENT AND ACCEPTANCE OF THIS FINANCIAL AND ENROLMENT AGREEMENT BY THE STUDENT OR GUARDIAN/FINANCIER

- Please read this financial and enrolment agreement before signing. Where any information is unclear, please request clarification at sso@studyaimusa.org. Management reserves the right to deregister you from the program after 60 Days for failure to meet the same terms. Signing below indicates acceptance of ALL the terms included. Students under 18 years must have an adult sign as the Financier. Submit a valid ID for all the Signees on this agreement. Students MUST return this financial and enrolment agreement signed, with valid IDs, And the \$250 Holding Fee to: olivereid@colbournecollege.com to continue the enrolment process.
- Signature Of Financier/Guardian: _____ Name Of Student: _____ Date Of Signing: _____