



THE AMERICAN INSTITUTE OF MANAGEMENT AND SCIENCE UNIVERSITY GROUP

AIM Application for Admission:

REFERENCE FORM

APPLICANT INFORMATION

Student Applicant's Full Name: _____

Student Applicant's Email Address: _____

Student Applicant's Physical Address: _____

Student Applicant's Proposed Start Date: _____

REFEREE INFORMATION

Referee's Full Name: _____

Referee's Address: _____

Referee's Phone: _____

Referee's Employer: _____

Referee's Occupation: _____

How long have you known the applicant? _____ Years

PLEASE SUPPLY THE REQUIRED INFORMATION FOR THE APPLICANT

Under what circumstances have you known the applicant? Academic ____ Personal (Non-Family) ____

Describe your relationship to the applicant: _____

In your opinion, how likely is this applicant to succeed in an institution of higher learning and why?

Please describe a specific incident when you witnessed the applicant using his/her ability to influence the life of another individual:

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To be completed by individual providing recommendation. **The student waives their right to access this confidential letter of recommendation.** Please return this form confidentially via the EdocuCenter. Thank you for your cooperation.

PLEASE RANK THE APPLICANT ON THE FOLLOWING AREAS:

Referee's Evaluation of the Applicant	Below Average	Average	Above Average	Good	Very Good	No Basis
Professional Achievement						
Intellectual promise						
Communications Skills (listening, verbal, written)						
Computer/Technical Literacy Basic understanding of computer hardware and software, especially word processing, spreadsheets, and email.						
Flexibility/Adaptability/Managing Multiple Priorities. Ability to manage multiple assignments and tasks, set priorities, and adapt to changing conditions and work assignments.						
Disciplined work habits						
Maturity						
Motivation						
Leadership						
Integrity						
Reaction to setbacks						
Concern for others						
Self-confidence						
Interpersonal Abilities. Ability to relate to coworkers, inspire others to participate, and mitigate conflict with co-workers.						
OVERALL						

Considering the applicant for acceptance as a student at The American Institute Of Management Sciences:

- I recommend without reservations
- I recommend with some reservations
- I do not recommend under present circumstances
- I do not recommend under any circumstances

REFEREE'S SIGNATURE

Applicant's Name: _____

REFEREE'S SIGNATURE: _____ DATE: _____

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THE AMERICAN INSTITUTE OF MANAGEMENT AND SCIENCE GROUP
Admissions Office: 150 South Pine Island Road, Suite 300 Plantation, Florida, 33324
 CALL THE US TOLL FREE: 1-888-655-1406 / 786-980-1429
 6 Hillview Avenue, Kingston 10 / 876-613-9108

Please return the pages (1-2 of the Reference Form) via the EdocuCenter