

Your refund request is denied. See the reasons provided

Hi **Courtney**,

Your refund request was reviewed and denied for the following reason: **The due date for the refund request has passed.**

As highlighted on the Financial and Enrollment Agreement, refund requests may be submitted and approved between week 1 and week 2 of the semester.

However, your request was submitted and received in week _ of the Semester.

I am sorry that I am unable to grant your request at this time due to the established policy as per the agreement, but I do urge you to consider and continue your classes which will be beneficial to you now and in the near future.

Please let me know the challenges that you are having so I can recommend the right Staff to contact you to provide guidance and support so you can stay and succeed in our system.

Have a blessed day.

Sincerely,

Olive Reid,
Registrar/Bursar