

# THE AMERICAN INSTITUTE OF MANAGEMENT AND SCIENCE UNIVERSITY GROUP<sub>I</sub>

UPDATED FOR 2022-2023



## TUITION AND FEES FOR THE UNDERGRADUTE PROGRAMS

The primary responsibility for educational costs rests with the student and his/her family. However, up to 36-Month available to allow flexibility in paying the total amount for the program.

### TUITION & FEES US\$

#### 16-MONTH | FAST TRACK PROGRAMS

- Admission Application Fee \$30.00 (NON-REFUNDABLE)
- Annual Payments (US\$2,250 per year)
- Semester Payments (US\$1,200 twice per college year)
- Three-Payments (US\$840 three times per college year)

#### 24-MONTH PROGRAM | REGULAR PATHWAY

- Admission Application Fee \$30.00 (NON-REFUNDABLE)
- Annual-Payments (USD1,500 per year)
- Semester-Payments (USD\$800 twice per college year)
- Term Payments (USD560 three times per college year)

The tuition for Level 5 programs is \$4,460. This may be paid in full or financed. Financing will allow you to break the fees in equal annual payments, or further into semester, term, and bi-semester payments. You will also pay the Assessment and Certification Fee of US\$540. In Year One, US\$270, and Year Two, US\$270. This is NOT included in the quoted tuition for the 24 Month Program. This is an external fee for level 4 and 5 made to the awarding body. If you have difficulty in managing the tuition, you can apply for AimU's Pay-Go Student Financing Program with forty months to complete the tuition.

SPECIAL FEES (OPTIONAL ONLY)	\$	DESCRIPTION
Appeal for investigation of NC (Not Completed Grade), and remarking an assignment	\$45.00	Appeal for investigation of NC Grade; Remarking upon approval; and Changing Grades from 'IC/F'-Incomplete to 'R'- Referred.
14-Day Promissory Note	\$25.00	Students paying the tuition after the due date can request a 14-day extension to pay. \$25 will be incurred in penalty and interest for the period that the payment is late.
30-Day Promissory Note	\$45.00	Students paying the tuition after the due date can request a 30-day extension to pay. \$45 will be incurred in penalty and interest for the period that the payment is late.
Continuing Fees	\$360.00	Paid by students who have courses outstanding after their regular program duration ends. This is an annual fee that is paid until the students complete all outstanding work for the Diploma.
Late Fee For Course Work	\$12.00	Students submit coursework after the due date and students who are granted special considers for extenuating circumstances pay the late fee PER unit that is late.
Interest On Late Payment	Varies	Late Interest is paid when requesting the Promissory Note and covers the interest and penalty for the 14/30 days. If the student fails to pay when the Promissory Note expires, interest of \$10 is added every Monday until the full amount owing is settled.
Official Grade Report (OGR)	Varies	Electronic copies of grades are released to students on a semester basis, but a student may request the official copy at the request of another institution.
Room And Board	\$1,300.00	Or JM\$130,000 per college year. This is paid per semester (Two-part payments)

#### OTHER INFORMATION REGARDING TUITION AND FEES

1. A College Year Is 8 Months: January/February – August; September/October – April; and May/June – December
2. New Cohorts are starting September AND October (Fall), January AND February (Spring), and May AND June (Summer).
3. Distant Learners can week one of any new month once their admission is completed at least two weeks prior to the requested start date.
4. **SCHEDULE OF ACTIVITIES:** the online admission application form; attend the information session; pay the application fee; the online placement test; if successful, receive the Offer Of A Place: Tuition Deposit of US\$250 (Holding Fee); Submit all required documents such as ID, proof of qualification, birth certificate, signed Financial And Enrollment Agreements, and one passport-size photograph; Tuition Balance; The Acceptance Letter; Orientation; The Harvard Referencing and Term-Paper Induction; Register for classes; and Scheduled Classes.
5. When students successfully complete the application and placement test, and are offered a place in the college, they are required to pay \$250 nonrefundable deposit on the tuition. This is a holding fee to secure placement. Holding fee is **NOT** an additional charge/fee.
6. Included in your payments made at The American Institute of Management and Science University Group are tuition and student services fees. Registration for assessment and award of the Higher National Diploma is separate. See the fees above.
7. **OPTIONAL |** Travel and Tourism students will need additional funds to participate in at least one curricular activity e.g., trip to a tourist destination to experience the hospitality product, aboard flight experience, or overseas trip to a Spanish speaking country.

# AimU Financial And Enrollment Agreement

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*The Financial And Enrollment Agreement between the American Institute Of Management And Science University Group and the Student and Parent/Financer*

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## The Terms of the Financial Agreement

1. Students studying on an undergraduate program must take the prescribed courses and classes as directed by the institution in its course publications for individual programs.
2. REFUND RULES: Refund Request Forms are available on the enrolment page at [aimuniversitygroup.org](http://aimuniversitygroup.org). All Refund requests must be submitted in writing to [enroll@aimuniversitygroup.org](mailto:enroll@aimuniversitygroup.org) before the start of week three of the new College Year. The refund amount is calculated on the annual tuition and not the amount that you deposit. The payment plan that you are using provides the annual tuition used in the refund calculation. The refund period is calculated from the date that the semester started, and not the date that you commenced classes.
3. The Refund/Withdrawal Policy specifies that: The \$30 Application fee AND \$250 Holding Fee are non-refundable and non-transferable. Tuition paid by the student includes tuition and holding fee. Two weeks before the start of the semester and up to the end of week one, 90% of the annual tuition (less the holding fee) is refundable. In week two of the semester, 50% of the annual tuition (less the holding fee) is refundable. At the start of week three of the semester, 0% of the annual tuition is refundable. Example, you are on the **two-part payment** and requested a refund **one week** prior to the start of class. The **non-refundable** portion is: Tuition of \$1,400 - \$250 (HF) = \$1,150 x **10%** = \$115. You paid \$700 – (\$250 + \$115) = **\$335 is the Refund**. The published Tuition is due before you start the semester at beginning of a new school year.
4. PAYMENT DEADLINES FOR STUDENTS ENTERING FALL (SEPTEMBER):  
Full (September 9); Semester (September 9 & November 26); Term (September 9, November 2 & January 26)
5. PAYMENT DEADLINES FOR STUDENTS ENTERING FALL (OCTOBER):  
Full (October 8); Semester (October 8 & December 2); and Term (October 8, December 2 & February 2)
6. PAYMENT SCHEDULE FOR STUDENTS ENTERING SPRING (JANUARY):  
Full (December 20); Semester (December 20; & March 26); Term (December 20, March 2 & May 26)
7. SCHEDULE OF PAYMENT FOR STUDENTS ENTERING SPRING (FEBRUARY):  
Full (January 26); Semester (January 26; & April 15); Term (January 26, April 15 & July 2)
8. SCHEDULE OF PAYMENT FOR STUDENTS ENTERING SUMMER (MAY):  
Full (April 15); Semester (April 15 & July 26); Term (April 15; July 26; & September 26)

9. SCHEDULE OF PAYMENT FOR STUDENTS ENTERING SUMMER (JUNE):  
Full (May 26); Semester (May 26 & August 15); Term (May 26; August 15, & October 26)
10. Management reserves the right to deregister you from the program after 35 Days of failing to meet the same terms.
11. Please read this financial and enrolment agreement before signing. Where any information is unclear, please request clarification from an Admission Advisor at [Enroll@AimUniversityGroup.Org](mailto:Enroll@AimUniversityGroup.Org)
12. Signing below indicates acceptance of ALL the terms included in the Financial and Enrolment Agreement.
13. Students under 18 years must have a Parent/guardian sign as the Financier.
14. Submit a valid ID for all the Signees on this agreement.
15. Students MUST return this, the Financial And Enrolment Agreement fully signed, with valid IDs, And the \$250 Holding Fee.
16. To submit the requirements in (#15) use the said email with the Offer and instructions to upload the same.

**SIGN BELOW**

17. Full Name Of Student: \_\_\_\_\_
18. Student's Signature: \_\_\_\_\_
19. ID Number for Student: \_\_\_\_\_
20. Date Of Signing: \_\_\_\_\_ (Student)
21. Name Of Financier/Guardian: \_\_\_\_\_
22. Signature Of Financier/Guardian: \_\_\_\_\_
23. ID Number for Financier/Guardian: \_\_\_\_\_
24. Date Of Signing: \_\_\_\_\_ (Financier/Guardian)
25. Staff Witness Signature: \_\_\_\_\_
26. Date Of Signing: \_\_\_\_\_ (Staff Witness)