

Subject: Your request refund is approved

Hi **Courtney**,

I am sorry that you will not be joining us for this academic year. Your refund request is approved and is being processed.

The refunded amount is JM\$. which is the equivalent of US\$.00 using the Rate Of Exchange provided by the Sagicor Bank as at today's date.

The refund will take 28-32 days for the approval and disbursement of the funds to you. **The estimated date is March 3, 2018.**

Usually the amount should be reflected in your account within 2-5 business days after depositing. You will be notified by email when the transfer is completed by this office.

Have a blessed day.

Sincerely,

Olive Reid,
Bursar/Registrar

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